

## Undelivered Articles Report

The report is available in DPMS-Main page Reports option

Reports	Reports	Reports	Track and Trace
<a href="#">Undelivered Articles</a>	<a href="#">Consolidated Abstract Report</a>	<a href="#">EMO Bulk Status Report</a>	<a href="#">Find Article</a>
<a href="#">EOD BO Undeliverable Articles</a>	<a href="#">Article Discrepancy Report</a>	<a href="#">EMO Bulk Treasury Report</a>	<a href="#">Bag Tracking</a>
<a href="#">Article in Deposit</a>	<a href="#">Money Order Audit Report</a>	<a href="#">Postbag/Postbox Booking Report</a>	<a href="#">Article Tracking</a>
<a href="#">Beatwise Workload</a>	<a href="#">Appointment Performance Report</a>	<a href="#">Window Delivery Report</a>	
<a href="#">Address Verification Status</a>	<a href="#">Past Due Time Report</a>		<b>Change Article Status</b>
<a href="#">VPP Article Delivery report</a>	<a href="#">Expected workload based on Booking</a>		<a href="#">Return Remarks for Bulk Articles SO</a>
	<a href="#">Expected workload based on bag dispatch</a>		

The report will show the details of the articles pertaining to the Facility ID given as Input with various undelivered status such as R-Received/ T-Taken out for Delivery/O-On Hold (reason for non-delivery will be shown)

**The following fields are shown as output in the report:**

Booking date

Article Receive date

Article Number

Article status

Material Description (Article Type)

Beat ID

Reason for Non delivery

Number of Days past from Receive date (Article is received in DPMS and remains undelivered days count)

Insurance

VPP

VPP amount (COD amount and COD flag will also update in these fields for COD articles)

Date of 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> Non-delivery confirmation.

## Input Fields

Facility ID-Editable

Type of Service: To be Selected from Drop down.

Beat ID: As user input[Not mandatory].

The screenshot displays the 'Undelivered Articles Report' interface. At the top, the title 'Undelivered Articles Report' is centered in a grey header. Below the header, the form contains several input fields and buttons:

- Facility ID:** A text input field containing 'HO2910110000' with a copy icon to its right. To the right of this field, the text 'Anna Road H.O' is displayed.
- Pincode:** A text input field containing '600002'.
- Type of service:** A dropdown menu currently showing 'All'. The dropdown is open, revealing a list of options: 'All', 'Speed post', 'Registered Parcels', 'Registered Letters', and 'Express/Business Parcels'.
- Beat ID:** An empty text input field.
- Buttons:** Two buttons labeled 'Search' and 'Refresh' are positioned below the Beat ID field.
- View:** A dropdown menu showing '[Standard View]'. To its right, the text 'Export to Microsoft Exc' is partially visible.
- Table Headers:** At the bottom of the form, the headers for a table are visible: 'Booking Date', 'Article Receive Date', 'Article No.', 'Article Status.', and 'M'.

View:	[Standard View] ▼	Print Version	Export to Microsoft Excel					
Booking Date	Article Receive Date	Article No.	Article Status	Material Description	Beat ID	Reason for Non-Delivery	Number of days past from receive	
	29.07.2019	AQ627517435IN	T	Inland Speed Post	B60		25	
	29.07.2019	AQ627517452IN	T	Inland Speed Post	B60		25	
	29.07.2019	AQ627517470IN	T	Inland Speed Post	B60		25	
	29.07.2019	AQ627517483IN	T	Inland Speed Post	B60		25	
	29.07.2019	AQ627517497IN	T	Inland Speed Post	B60		25	
	29.07.2019	AQ627517506IN	T	Inland Speed Post	B60		25	
	29.07.2019	AQ627575234IN	T	Inland Speed Post	B60		25	
	23.08.2019	AQ632332853IN	R	Inland Speed Post			0	
10.08.2019	13.08.2019	AQ636939272IN	R	Inland Speed Post			10	
13.08.2019	16.08.2019	AQ651276434IN	O	Inland Speed Post	B51	Addressee cannot be located	7	

**Summary :**

Undelivered Speed Post: 1,312  
 Undelivered Registered Parcels: 34  
 Undelivered Registered Letters: 1,774  
 Undelivered Express/Business Parcels: 3  
 Total Number of Undelivered Articles: 3,123

Number of days past from receive date	INSURANCE	Branch Office ID	VPP	VPP Amount	Date of 1st Non-Delivery	Date of 2nd Non-Delivery	Date of 3rd Non-Delivery
2	No		No	0.00	21.08.2019	22.08.2019	23.08.2019
2	No		No	0.00	21.08.2019		
2	No		No	0.00	21.08.2019	22.08.2019	
2	No		No	0.00	22.08.2019		
2	No		No	0.00	22.08.2019		
2	No		No	0.00	22.08.2019		
2	No		No	0.00	21.08.2019	22.08.2019	23.08.2019
2	No		No	0.00	21.08.2019	22.08.2019	
2	No		No	0.00	22.08.2019		
2	No		No	0.00	22.08.2019		

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